FINAL ACTION MEMO Virtual Planning Commission Meeting of May 5, 2020	
AGENDA ITEM/ACTION	**FOLLOW-UP ACTION**
1. **Call to Order**. • Meeting called to order at 6:00 p.m. by Chair Bivins. • PC members present were Mr. Bivins, Chair; Ms. More, Vice-Chair; Ms. Firehock; Mr. Dotson; Mr. Keller, Mr. Clayborne; Mr. Randolph (arrived at 6:33); and Mr. Carrazana (UVA Rep.). • Staff members present were Charles Rapp, Tori Kanellopoulos, Andy Reitelbach, Kevin McDermott, David Benish, Jodie Filardo, Andy Herrick and Carolyn Shaffer	
2. **Resolution adopting procedures for public meetings under section 6 of Albemarle County's Ordinance to ensure the continuity of government during the COVID-19 disaster.** Action: The Planning Commission passed the Albemarle County's Ordinance with a vote of 6:0 (Commissioner Randolph absent)	Clerk: No action required
3. **Consent Agenda** Approval of Minutes from the March 10, 2020 meeting. Approved with a vote of 6:0 (Commissioner Randolph was absent)	Clerk: Post to Website
4. **Public Hearing Items** 4a. **SP-2020-03 H&H Car Care** MAGISTERIAL DISTRICT: Scottsville TAX MAP/PARCEL: 090000000035X0 LOCATION: 1833 Avon St. Extended, Charlottesville, VA 22902 PROPOSAL: Special Use Permit application to authorize a commercial use in the Light Industry Zoning District, specifically an auto detailing use within an existing 1,800 sq. ft. building and using a portion of the existing parking area on 5.78 acres. PETITION: "Commercial use" in LI, Light Industry District per Section 18.26.2(a) of the Zoning Ordinance. ZONING: LI – Light Industrial – industrial, office, and limited commercial uses (no residential use) ENTRANCE CORRIDOR (EC): Yes OVERLAY DISTRICT(S): Steep Slopes – Managed COMPREHENSIVE PLAN: Office/R&D/Flex/Light Industrial – professional office, commercial; research and development, design, development of prototypes, engineering; light manufacturing, fabrication,	Clerk Forward Planning Commission recommendations to Board of Supervisors ahead of Board's public hearing. Staff: Prepare Summary of Planning Commission Action for Board of Supervisors public hearing.

	distribution if with a non-industrial use. In Neighborhood 4 of the Southern and Western Urban Neighborhoods. (Tori Kanellopoulos) **Action:** The Commission recommended approval of SP-2020-03, H&H Car Care with the conditions outlined in the staff report. Approved with a vote of 7:0.	
4b.	**SP-2019-012 Field School of Charlottesville** MAGISTERIAL DISTRICT: Jack Jouett TAX MAP/PARCEL: 06000000006800 LOCATION: South side of Barracks Road, approximately 750 feet west of the intersection with Montvue Drive PROPOSAL: Request to amend existing special use permit SP201500024 to reduce the acreage that the special use permit applies to, from a 24.57-acre area to a 21-acre area of the parcel, and to change the location of a tree buffer. PETITION: Special Use Permit request for private schools under section 10.2.2.5 of the Zoning Ordinance. No increase in student enrollment proposed. No dwelling units proposed. ZONING: RA Rural Area – agricultural, forestal, and fishery uses; residential density (0.5 unit/acre in development lots) ENTRANCE CORRIDOR: Yes OVERLAY DISTRICT(S): Airport Impact Area COMPREHENSIVE PLAN: Rural Area – preserve and protect agricultural, forestal, open space, and natural, historic, and scenic resources; residential (0.5 unit/acre in development lots) (Andy Reitelbach) **Action:** The Commission recommended approval of SP-2019-12, Field School of Charlottesville, with the conditions as stated in the staff report and with the two revisions to the concept plan as recommended by staff. Approved with a vote of 7:0	Clerk Forward Planning Commission recommendations to Board of Supervisors ahead of Board's public hearing. Staff: Prepare Summary of Planning Commission Action for Board of Supervisors public hearing
5.	Committee Reports:	
6.	**Old Business / New Business**	
7.	**Items for Follow-up**	None
8.	Adjourn to May 12, 2020 at 6:00 p.m., Auditorium, Second Floor, County Office Building, 401 McIntire Road, Charlottesville, Virginia. The meeting adjourned at 7:10 p.m.	